

**PROPERTY DETAILS—Property you would like to rent if this application is accepted?**

Proposed Property: \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Rent Per Week: \$ \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_  
 Length of Tenancy: \_\_\_\_\_ Years \_\_\_\_\_ Months Tenancy to Commence: \_\_\_/\_\_\_/\_\_\_\_\_  
 How many tenants will occupy the property?: Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages \_\_\_\_\_  
 Pets: Yes/No (circle) Types: \_\_\_\_\_ Reg? Y/N Breed/s: \_\_\_\_\_ Ages: \_\_\_\_\_  
 Will you be applying for assistance from Ministry of Housing? YES / NO (circle) Inspected Property YES / NO (circle)

**FIRST APPLICANT**

Salutation \_\_\_ (Mr,Mrs,Ms) First Name: \_\_\_\_\_  
 Family/Last Name: \_\_\_\_\_  
 Date of Birth : \_\_\_/\_\_\_/\_\_\_\_ Drivers Lic #: \_\_\_\_\_  
 Expiry Date: \_\_\_/\_\_\_/\_\_\_\_ License State: \_\_\_\_\_  
 Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_  
 Passport No : \_\_\_\_\_ Passport country: \_\_\_\_\_  
 Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_  
 ☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**SECOND APPLICANT AND/OR PARTNER**

Salutation \_\_\_ (Mr,Mrs,Ms) First Name: \_\_\_\_\_  
 Family/Last Name: \_\_\_\_\_  
 Date of Birth : \_\_\_/\_\_\_/\_\_\_\_ Drivers Lic #: \_\_\_\_\_  
 Expiry Date: \_\_\_/\_\_\_/\_\_\_\_ License State: \_\_\_\_\_  
 Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_  
 Passport No: \_\_\_\_\_ Passport country: \_\_\_\_\_  
 Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_  
 ☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**Current Rental History - Applicant 1**

Current Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 How long at Current Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_  
 Landlord/Agent?: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Bond Refunded: \_\_\_ Y/N If not why? \_\_\_\_\_

**Current Rental History - Applicant 2**

Current Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 How long at Current Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_  
 Landlord/Agent?: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Bond Refunded: \_\_\_ Y/N If not why? \_\_\_\_\_

**Previous Rental History - Applicant 1**

Previous Residential Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Length at previous Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_  
 Landlord/Agent: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Bond Refunded: \_\_\_\_\_ If not why? \_\_\_\_\_

**Previous Rental History - Applicant 2**

Previous Residential Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Length at previous Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_  
 Landlord/Agent: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Bond Refunded: \_\_\_\_\_ If not why? \_\_\_\_\_

**FREE UTILITY CONNECTIONS - This is a Free Service that quickly connects your utilities**



MyConnect is a FREE & EASY to use utility connection service available for tenants

Phone: 1300 854 478 enquiry@myconnect.com.au  
 Fax: 1300 854 479 www.myconnect.com.au

- Electricity  Gas  Telephone  
 Internet  Pay TV  Water

If this section is complete, I consent to the disclosure of information on this form to MyConnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to MyConnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to MyConnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and MyConnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst MyConnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and MyConnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

**Employment History - Applicant 1**

Current Occupation: \_\_\_\_\_  
 Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)  
 Current Employer's Name: \_\_\_\_\_  
 Employer's Address: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Employment: \_\_\_ Yrs \_\_\_ Mths Income: \$ \_\_\_\_\_ Net weekly

**Employment History - Applicant 2**

Current Occupation: \_\_\_\_\_  
 Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)  
 Current Employer's Name: \_\_\_\_\_  
 Employer's Address: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Employment: \_\_\_ Yrs \_\_\_ Mths Income: \$ \_\_\_\_\_ Net weekly

**Previous Employment History - Applicant 1**

Previous Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Previous Employer's ☎: \_\_\_\_\_ Time Employed: \_\_\_\_\_

**Previous Employment History - Applicant 2**

Previous Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Previous Employer's ☎: \_\_\_\_\_ Time Employed: \_\_\_\_\_

**If you are a Student - Applicant 1**

Institution: \_\_\_\_\_ Dept: \_\_\_\_\_  
 Union No: \_\_\_\_\_ Student ID: \_\_\_\_\_  
 Income Source: \_\_\_\_\_ Income: \$ \_\_\_\_\_ Net PW

**If you are a Student - Applicant 2**

Institution: \_\_\_\_\_ Dept: \_\_\_\_\_  
 Union No: \_\_\_\_\_ Student ID: \_\_\_\_\_  
 Income Source: \_\_\_\_\_ Income: \$ \_\_\_\_\_ Net PW

**If You Receive a Centrelink Payment**

Type: \_\_\_\_\_ Cust No: \_\_\_\_\_  
 Amount \$: \_\_\_\_\_ Per Fortnight

**If You Receive a Centrelink Payment**

Type: \_\_\_\_\_ Cust No: \_\_\_\_\_  
 Amount \$: \_\_\_\_\_ Per Fortnight

**If Self Employed**

Accountant Name: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ ABN: \_\_\_\_\_

**If Self Employed**

Accountant Name: \_\_\_\_\_ ☎: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ ABN: \_\_\_\_\_

**Emergency Contact - Applicant 1**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home ☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

**Emergency Contact - Applicant 2**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home ☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

**References - Applicant 1**

1) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_  
 2) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_

**References - Applicant 2**

1) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_  
 2) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_

**DECLARATION & AUTHORITY**

I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

**I also authorize the Agent to obtain personal information from:**

- (a) The owner or the Agent of my current or previous residence
- (b) My personal referees and employer/s
- (c) Any record listing or database of defaults by tenants
- (d) My payroll officer or accountant

**I am aware that the Agent will use and disclose my personal information in order to:**

- (a) Communicate with the owner and select a tenant.
- (b) Prepare lease/Tenancy documents.
- (c) Allow tradespeople or equivalent organisations to contact me.
- (d) Lodge/claim/transfer to/from a Bond Authority.
- (e) Refer to Tribunals/Courts & Statutory Authorities where applicable.
- (f) Refer to collection agents/lawyers where applicable.
- (g) Complete a credit check with NTD (National Tenancies Database). If you wish to view your records or the information is not accurate, you can contact NTD on 1300 563 826 or www.ntb.net.au to amend or dispute the record.
- (h) Transfer water account details into my name.
- (i) Connect utilities through Fast Connect.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware the I may access personal information on the contact details above. If you wish to access or correct your personal information we hold, please contact our office listed on the front of our Tenancy Application. Shine Real Estate Mulgrave.

Applicant Signature: \_\_\_\_\_ Dated: \_\_\_/\_\_\_/\_\_\_

Applicant/Partner: \_\_\_\_\_ Dated: \_\_\_/\_\_\_/\_\_\_